

## CHIEF'S MINUTE(s)

October 9, 2019

- Incidents** – September, 2019 22 total, 11 medical, 1 structure, 2 mva, 2 natural cover, 5 public safety/assist, 1 haz mat. Fire was mutual aid to District 2.  
Fire season ended September.
- Training** – Training included Reach Helicopter Training and safety class, Fire behavior (2 nights), and ladders. Upcoming includes NFPA Rope Rescue Awareness and Operations, State Auto Extrication class hosted by us and 10 Mile Nov 9<sup>th</sup> and 10<sup>th</sup>. Grant reimbursement for last month's training in Denver submitted.
- Firefighters** - Started using online training system with North Douglas County. Continuing required wildland training and registering ffs with FEMA for online federal training offered. Oct 15<sup>th</sup> will do annual School Fire Prevention Day here at the station.
- Explorers** - Participated in all ff training and tasks.
- Equipment** - VFA grant purchasing still underway. Spire Grant contract signed and generator for Community delivery imminent. FEMA Grant does not appear to be successful, have not received notice as of now. 1090 timing chain repaired and back in service. Pump testing under way, 1030 today and 1031 tomorrow. Fuel delivered (diesel and fuel oil for heater)
- Inventory** - Updated inventories for all units in progress and will be placed in manual in office.
- Facility**  
Painting day was canceled due to rain and will finish as weather permits. Winterizing station and units. New fuel tank for heating in place from donation by the Grange.
- Office/Admin** – Registered LRFD with State and Federal excess property programs to enable us to attain surplus property – ranging from vehicles to all types of fire equipment and facility materials. Process is a lot of paperwork but we are on the systems now. Registered for Risk Management class Oct. 16 in Cottage Grove with SDAO.  
Set up Director Spears with SafePersonnel training for Board Training and all of the other things they have. Submitted our In Lieu of Audit paperwork to the Secretary of State, was due Sept. 30. Station printer in office malfunctioned, out of warranty, purchased new wireless all in one with discounts and sale at Staples for \$79. Within budgeted replacement cost for office equipment.
- Miscellaneous** - Updating our policy renewal for SDAO/SDIS with packets they have sent out for 2020. Public Records Resolution tonight if approved will finish Best Practices discount (10%) for 2020.