



Lookingglass Rural Fire District

7173 Lookingglass Road

Roseburg, OR 97471

December 11, 2019

7:00pm

1. Call to Order: 7:00pm
 - A. Pledge of Allegiance:
 - B. Invocation:
 - C. Roll Call: Jerry Harris, Robert Nobriga, Allan Smith, Candace Spears, Bill Starns, and Fire Chief Steve Rhodes.
 - D. Additions to monthly Agenda:
2. Approval of November 13, 2019. Bill made motion to approve, Jerry 2nd it. Unanimously Accepted.
3. Financial Report: Bill read the financial report. Jerry moved to approve to pay the bills and Allan 2nd and was unanimously accepted.
4. Communication Report: Jerry read his report. Meeting Videos must have a disclaimer that the videos are not made for children.

Public Comments (Limited to 2 Minutes): None.
5. Fire Chiefs Report: Chief Rhodes read his report. Adopt a Family: We will buy ten Walmart \$50.00 gift cards through donations from volunteers with matching funds from the Fire Fighters Association.
6. Old Business: Bill brought up that Umpqua Bank has not approved Allan Smith and Candace Spears to sign checks at this time for the Business and Donation's account, but they will follow through as to the problem.
7. New Business:

8. Prevention of Workplace Discrimination, Harassment and Retaliation (Oregon Public Sector) Policy:

- Chief Rhodes read the first draft for a new, required, workplace harassment policy and acknowledgment form based on templates from SDAO. He made a few minor adjustments to the formatting of the policy.
 - Jerry stated that the resolution of the new policy will be adopted retroactively for January 1, 2020.
 - Jerry read the First Reading of the Amendments to Operation Manual.
 - We will be posting the vacancy and application for president of LRFD.
9. President Report: Robert Nobriga read his letter of resignation to be effective at the end of this meeting. He will be moving to the Lake Tahoe area within the next few weeks.
10. Board Members Comments: None
11. Public Comments (Items not on agenda): None
12. Next Meeting: January 8, 2020
13. Adjourn Meeting: Bill made motion to adjourn and Jerry 2nd the motion. Unanimously accepted.