



Lookingglass Rural Fire District

7173 Lookingglass Road

Roseburg, OR 97471

January 8, 2020

7:00pm

Meeting Minutes:

1. Call to Order

Pledge of Allegiance

Invocation:

Roll Call: Jerry Harris, Allan Smith, Candace Spears, Bill Starns, Fire Chief Steve Rhodes.

Additions to monthly agenda: None

2. Approval of December 11, 2019 Minutes. Passed unanimously

3. **Financial Report:** Read by Bill his report.

Motion to pay bills made by Bill and Allen seconded it. Passed unanimously.

Motion brought up to allow Wheeler Bookkeeping to have online access to the LRFD Umpqua Bank accounts for review, but not allowed to conduct transactions. The motion was seconded by Allen. Passed unanimously.

4. **Communication Report:** Jerry Harris read his report. Jan. 31, 2020 is the deadline to to receive applications for the vacant Board position. Jerry will add the non-emergency 911 phone # to the safety page on the website.

5. **Public Comments (Limited to 2 Minutes):**

6. **Fire Chief's Report:** Chief Rhodes read his report, and gave the following additional information: Trainings for Douglas County Wildfire Protection Plan community will go on through January. Visit www.co.douglas.or.us/planning for further information. BBQ Fundraiser for Rick Perry, Tenmile Fire Fighter, to assist him with his battle against cancer, on Jan. 10, from 6pm tp 10pm Winston Community Center.

7. Old Business

Update on Donation account

Update on signature cards for checking and Donation accounts. Bank signature cards were brought to the meeting by Bill and were signed by: Allan Smith and Candace Spears

Review board vacancy applications president position.

Bill made a motion to approve the following and was seconded by Allan. Passed unanimously.

- Second reading of Prevention of Workplace Discrimination, Harassment, and Retaliation (Public Sector) Policy
- Second reading of Amended Operation Manual by Jerry and those resolutions for LRFD to be compliant as of Jan. 1, 2020. Jerry moved that it be passed and seconded by Allen. Passed unanimously, on this date Jan. 8, 2020.

8. New Business

Resolution to approve new and amended policies:

- Bill raised a motion to adopt Resolution No. 2020-1, Prevention of Workplace Discrimination, Harassment, and Retaliation (Public Sector) Policy and Jerry seconded. Passed unanimously.
- Bill raised a motion to adopt the Resolution No. 2020-2, Amendments to the Operations Manual and Allan seconded. Passed unanimously.

9. President's Report: Read

10. Director's Report: Read

11. Board Members Comments: None

12. Public Comments (Items not on agenda): None

13. Next Meeting February 12, 2020 @ 7pm

14. Adjourn Meeting: 7:56pm