



Lookingglass Rural Fire District

7173 Lookingglass Road

Roseburg, OR 97471

July 8, 2020

1. **Call to Order:** 7:05pm
Meeting was held with Covid-19 restrictions and guidelines at the Lookingglass Grange Hall and via Zoom.
2.
Pledge of Allegiance
Invocation
Roll Call: Jerry Harris, Allan Smith, Candace Spears, Bill Starns, Rob Holveck, and Fire Chief Steve Rhodes. Visitors: Anne Smith and Trish Nelson.
2. **Additions to monthly Agenda:** None
3. **Approval of Budget Hearing Minutes:** Jerry pointed out that on item 9 the budget resolution forward to the next board meeting. Jerry made the motion to approve June's minutes and 2nd by Bill. Unanimously approved as corrected.
4. **Approval of Board Meetings:** Jerry made a motion to approve June's minutes and Allan 2nd it. Approved unanimously.
5. **Financial Report:**
 - Bill read his report stating the account balances and checks that had not cleared. Chief Rhodes brought up bills that were due for the Fire Hall locksmith and the 6 months Umpqua Water. Bill stated he would make the transfer to the account to cover those bills and past checks. Jerry asked for clarification to pay to bills listed with the additional bills that Chief Rhodes discussed. Allan made a motion to pay bills listed and Jerry 2nd. Approved unanimously.
6. **Communication Report:** Jerry read his report concerning posted reports concerning: Covid-19 updates, possible phishing emails, community information and minutes of meetings, overview of emails received, software updates, training schedules, and asked for any suggestions for the website would always be welcome.

7. **Public Comments on Agenda Items** (Limited to 2 Minutes): None

8. **Fire Chief's Report:** Chief Rhodes read his report of emergency and fire responses. He stated the fire level is low with some limitations, explained that Phase II safety regulations are used at the station, listed trainings including Best Practice online trainings, July and August Saturday annual host trainings, gave updates for password changes, natural gas, mapping the area, certifications, liability issues that surround donated structures to be burned. Jerry asked the Chief to email the Best Practices out to the board members and thanked him (and others) for brush hogging and maintaining the area around the fire hall. Honorable mention to Winston Fire District for coverage during the 4th of July holiday.

9. **Old Business: None**

10. **New Business:**

- Bill brought up the need for each individual board member to make an appointment with Umpqua Bank, on Garden Valley Rd, to sign signature cards for the LRFD accounts due to the addition of a new president. Although, this has proved to be difficult due to the bank's Covid-19 restrictions and staff vacation schedules.
- Rob brought up the possibility of a discount Zoom option. We currently have 12 min. free left on our account. Jerry brought up that no one has attended any public Zoom meetings in months and did not see the need to pay for any additional services. Chief Rhodes asked the Lookingglass Grange president, Anne Smith, if the LRFD could continue using the Grange for our meetings through the Covid-19 restrictions, in which she stated that was the purpose for the Grange is to help out.
- Rob brought up a discussion topic regarding the possibility of placing rural fire extension sites that are 5-8 miles away from the station that would store basic additional gear for those outlying areas.
- Rob, Steve and Bill will try to meet with personnel from the Glide Volunteer Fire Department to discuss the process they went through and observe their fire extension sites.

11. **Director's Report:** None

12. **President Report:** Rob Holveck stated that if we are in Phase III of the virus, in the near future, that we will meet at the Lookingglass Fire Hall.

13. **Public Comments** (Items not on agenda): None

14. **Next Meeting:** August 12th 7:00pm.

15. **Adjourn Meeting:** 7:40pm