

CHIEF'S MINUTE(s)

February 17, 2021

- Incidents** – January, 2021 27 total, 17 medical, 3 structure, 2 mva, 2 natural cover, 3 public safety/assist. Structure fires were 1 automatic aid to District 2, 2 mutual aids to Tenmile.
- Training** – Returned to Station for Training maintaining social distancing and masks. Continuing with Incident command and organization training, including simulations and size up. Completed annual OSHA refresher training and reviewed Workers Comp procedures and new forms. 3 ffs are in Emergency Medical Responder training at Tenmile until April.
- Firefighters** - In the process of finishing cleaning and inspecting all turnouts/PPE after live burn and as gear is reassigned. Organized and cleaned storage area. 1 firefighter resigned, moved to Eastern Oregon for job. Two ffs in training for equipment operators/drivers.
- Explorers** - Participated in all ff tasks.
- Equipment** - Engine 1031 repaired by Hughes Fire equipment, \$2700+. Air valve leaks, brake valve leak, onboard air compressor, air dryer. Applied ½ of charge to VFA reimbursement that was available due to being unable to attend offsite training this year. Repaired emergency lights on 1090. Working on putting emergency lights and siren on 1091 pickup. Will be conducting fit test with Cascade Fire vendor of new SCBA samples February 18, with delivery expected in late March. Final dollar match will be due after delivery.
- Inventory** - VFA deadline extended to February 17 due to ODF commitment to wildland fire reimbursement. Authorization for payment completed and sent last week. Completed FEMA grant request jointly with Fire District 2 for updated radios (15 portable and 2 mobile), standardizing most of central Douglas County. Will budget grant match in upcoming budget. Working on grants and exploring future options for new Engine 1031 (bonds, option levy) and possibly contracting with grant writer. Purchased extra turnouts that came available at discounted price as part of replacement plan and to outfit new firefighter.
- Facility** Continuing Covid19 precautions with masks required and limit on occupancy, disinfecting after use. Ran emergency generator and did routine maintenance on it. About ½ way through break in period. Also ran mobile generator and took it to Grange for test connection to building. Had a standby request for generator to Portland area during current weather and power outages from Office of emergency Management.
- Office/Admin** – State acknowledged receipt of Archie Creek reimbursement request and forwarded it for approval. 4 firefighters completed round one and two of Covid 19 vaccinations. Have received more tax revenue and we are at about 90%. Back up to over \$227,000 in total funds with some reimbursements due. Completed annual report for Oregon Office of Emergency Management for the mobile generator. Completed annual NFPA report for incidents and researched demographic data for grant submissions. Issued 1099 to admin asst. and mailed off 1096 and copies appropriately. Most vendors we have are corporations. Receiving help with vacancies for Budget Committee and Board positions will review at meeting.